

This page is to assist on completing the proposal form and may be retained by the Proposer

ITEM 1. GROSS PROFIT

EXTRACTS FROM THE ACCOUNTS OF THE BUSINESS FOR THE LAST FINANCIAL YEAR.

The sum of

a) Turnover (less discounts allowed).....
and b) Closing stock — —

From which deduct the sum of

- a) Opening stock
- b) The following specified Working Expenses (i.e. those which vary directly with turnover)
 - (i) Purchases (less discounts received).....
 - (ii) Wages (if insured by item 2- see note below).....
 - (iii)
 - (iv)

Annual Gross Profit.....
Adjust for current trend of business

Maximum Indemnity Period requiredmonths
If exceeding 12 months, increase sum-insured proportionately

Sum to be insured on Gross Profit.....

ITEM 2. WAGES

If it is considered that the service of some employees could temporarily be dispensed with, a limited form of Wages insurance can be arranged by a separate item, using the Dual basis method. Such an item is available only in conjunction with insurance on Gross Profit with an indemnity period of not less than 12 months, and it will then be necessary to exclude Wages from the Gross Profit item.

The Dual Basis Wages item is designed to cover all Wages for an initial period and then a percentage of the Wage roll for the remainder of the indemnity period. The item has a built-in flexibility, which enables the cover to be adjusted to best suit the situation prevailing after a fire. For example, if the insurance selected is 100% of Wages for the first 8 weeks and 33 1/3 % of wages for the remaining 44 weeks, the cover can be consolidated to provide full insurance for 17 weeks if this should prove more advantageous in meeting the loss sustained.

The sum Insured should be based on the total annual remuneration (including National Insurance Contributions, (if applicable), Holiday Pay Bonuses and other payments pertaining to wages) of all employees other than those normally treated as "Salaried" -e.g. those engaged on executive, managerial or administrative duties.

COVER REQUIRED

100% for.....weeks (minimum 4 weeks)

.....% for remainder of indemnity Period (minimum 10%)

Annual Wage Roll _____

Adjust for current trend of business _____

If Indemnity Period exceeds 12 months, increase sum insured proportionately... _____

Sum to be insured on Wages..... _____

ITEM 3 PROFESSIONAL ACCOUNTANTS CHARGES

Professional Accountants Charges for producing and reporting on any particulars or details required by the company in connection with a claim..... _____

DECLARATION

I/We hereby apply for insurance as set out herein and declare that the statements made are true and agree that this proposal and declaration shall be the basis of the contract between the company and myself/Ourselves.

Date.....Signature of Proposal.....